

**Park County Board of County Commissioners
August 5, 2008
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, August 5, 2008. Present were Chairman Tim French, Vice Chairman Bill Brewer, Commissioners Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen.

Final Plat – Hicks SS-172

Assistant County Planner Nikki Leck presented the Final Plat for the Hicks SS-172 Simple Subdivision whose applicants are Joe and Shawna Hicks. It is a one-lot subdivision totaling approximately 11.43+/- acres for Lot 1 with an exempt parcel of 37.17+/- acres from an original parcel containing 48.6+/- acres within the NW1/4SW1/4 and SW1/4NW1/4 of Section 25 and the E1/2E1/2SE1/4 of Section 26, T48N, R102W, 6th P.M., Park County, Wyoming. It is in the GR-M zoning district, located at 12 Road 5WT, Meeteetse.

Commissioner Fontaine made a motion, seconded by Brewer, to approve **RESOLUTION 2008-60, APPROVAL OF A FINAL PLAT FOR THE HICKS SS-172 SIMPLE SUBDIVISION WITHIN THE NW1/4SW1/4 AND SW1/4NW1/4 OF SECTION 25 AND THE E1/2E1/2SE1/4 OF SECTION 26, T48N, R102W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Final Plat – Gillett SS-173

Assistant County Planner Nikki Leck presented the Final Plat for the Gillett SS-173 Simple Subdivision whose applicants are Herbert and Carolyn Gillett. It is a one-lot subdivision totaling approximately 5.52+/- acres for Lot 1 with an exempt parcel of 107.01+/- acres from an original parcel containing 112.53+/- acres within Lots 74-C, 74-F and 75-AA of Lot 75, Section 29 and Section 32, T55N, R98W, 6th P.M. Park County, Wyoming. It is in the GR-P zoning district, located at 1225 Road 6, east of Road 6, south of the Shoshone River.

Commissioner Hall made a motion, seconded by Siggins, to approve **RESOLUTION 2008-61, APPROVAL OF A FINAL PLAT FOR THE GILLETT SS-173 SIMPLE SUBDIVISION WITHIN LOTS 74-C, 74-F, AND 75-AA OF LOT 75, SECTION 29 AND SECTION 32, T55N, R98W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Setting Mil Levies

Commissioner Fontaine made a motion, seconded by Hall, to set the mil levies for 2008/2009 as outlined and excluding the newly formed Deaver/Frannie fire district as the Wyoming Department of Revenue has stated it does not comply with State Statutes for this tax year. Motion carried.

Taxing Entity

<u>Taxing Entity</u>	<u>Mils</u>
State:	
Foundation Program Fund-----	12.000
County:	
General County Fund-----	9.692
County Library-----	1.530
County Fair-----	0.440
County Museum-----	0.219
County Recreation-----	0.119
Weed and Pest Control-----	1.000
County Wide School Levy-----	6.000
Northwest College-----	4.000
Northwest College, Board Option-----	1.000
Municipalities:	
City of Cody-----	5.000
City of Powell-----	5.000
Town of Meeteetse-----	5.001
Town of Frannie-----	8.000
Hospital Districts:	
West Park Hospital-----	3.000
Powell Hospital-----	3.000
Cemetery Districts:	
Riverside Cemetery-----	3.000
Crown Hill Cemetery-----	2.738

Meeteetse Cemetery-----	0.354
Bennett Butte Cemetery-----	0.255
Deaver/Frannie Cemetery-----	2.088
Fire Districts:	
Fire Protection District 1-Powell-----	3.000
Fire Protection District 2-Cody-----	3.000
Meeteetse Fire Protection District-----	2.999
Clark Fire Protection District-----	3.000
ParkCounty School District No. 1 (Powell)	
Regular Levy-----	25.000
Board of Education Services (BOCES)-----	0.500
Bond Redemption-----	3.950
Bond Interest-----	1.000
Powell Recreation District-----	1.000
Park County School District No. 6 (Cody)	
Regular Levy-----	25.000
Cody Recreation District-----	1.000
Park County School District No. 16 (Meeteetse)	
Regular Levy-----	25.000
Board of Education Services (BOCES)-----	0.028
Meeteetse Recreation District-----	1.000
Big Horn School District No. 1 (Cowley)	
Regular Levy-----	25.000
Cowley Recreation District-----	1.000
Big Horn School District No. 2 (Lovell)	
Regular Levy-----	25.000
Board of Education Services (BOCES)-----	.500
Board of Education Services (BOCES)-----	.500
Lovell Recreation District-----	1.000
Big Horn School District No. 4 (Basin)	
Regular Levy-----	25.000
Board of Education Services (BOCES)-----	0.500
Basin Recreation District-----	1.000
Meeteetse Conservation District -----	0.992
Meeteetse Museum District -----	1.000

Irrigation Assessment Rolls

Commissioner Hall made a motion, seconded by Brewer, to approve the Irrigation Assessment Rolls as follows and allow the chair to sign as needed. Motion carried.

Clarks Fork Irrigation District:

Operation and Maintenance Assessment (\$49.98 Minimum) \$5.75/acre

Cody Canal Irrigation District:

Operation and Maintenance Assessment (\$90.00 Minimum) \$18.50/acre

Deaver Irrigation District:

Operation and Maintenance – Land Classified 1 and 4, Inclusive \$20.09/acre

Construction Levy – Lands Classified 1 to 4, Inclusive .45/acre

Rehabilitation and Betterment – Land Classified 1 and 4, Inclusive 2.00/acre

Greybull Valley Irrigation District:

Upper Sunshine – Operation and Maintenance \$3.25/acre

Lower Sunshine – Operation and Maintenance 1.75/acre

Greybull Valley Dam & Reservoir – Operation and Maintenance 2.75/acre

Construction Assessment per acre foot 13.00/acre

Heart Mountain Irrigation District:

Operation and Maintenance, including Rehabilitation and Betterment \$20.25/acre

Construction Assessment – First Class Land 2.24/acre

Construction Assessment – Second Class Land 2.04/acre

Construction Assessment – Third Class Land 1.69/acre

Construction Assessment – Fourth Class Land 1.01/acre

Lakeview Irrigation District:

Operation and Maintenance Assessment (\$75.00 Minimum) \$15.00/acre

Shoshone Irrigation District:

Operation and Maintenance Assessment \$13.10/acre

Rehabilitation and Betterment 3.00/acre

Tunnel Repair 1.00/acre

Willwood Irrigation District:

Operation and Maintenance Assessment \$22.43/acre

Rehabilitation and Betterment Repayment 2.00/acre
Maintenance of Dam .57/acre

Master Services Agreement

Park County Treasurer Nena Graham-Burke presented the Master Services Agreement by and between Park County, Wyoming and National Business Systems, Inc. to prepare and mail property tax statements, assessment notices, delinquent notices and motor vehicle registrations, with the cost based on numbers of documents processed and mailed.

Commissioner Hall made a motion, seconded by Siggins, to approve as to form only, a Master Services Agreement between Park County, Wyoming and National Business Systems for the term August 5, 2008 through August 4, 2011, with cost based on the number of documents processed and mailed each year, and to allow the Park County Treasurer and Park County Assessor to sign the contract. Motion carried.

Minutes Approval

Commissioner Brewer made a motion, seconded by Hall, to approve minutes of meetings held July 15 (regular meeting), July 21 (budget hearing), July 22 (Board of Equalization), July 22 (special meeting), and July 29 (Board of Equalization), 2008. Motion carried.

Dispensing Room Permit

Commissioner Fontaine made a motion, seconded by Brewer, to approve a 24-Hour Permit for a Second Dispensing Room for Bill Cody Ranch's Clam Bake August 9, 2008 at 2604 Yellowstone Highway, with the second dispensing area on the lawn. Commissioner Hall abstained from voting. Voting in favor of the motion were Commissioners Siggins, Fontaine and Brewer. Motion carried.

WARM Property Insurance Coverage

Commissioner Hall made a motion, seconded by Brewer, to approve and sign the Wyoming Association of Risk Management Joint Powers Agreement. Motion carried.

SLIB Mineral Royalty Grant – West Park Hospital

West Park Hospital CEO Doug McMillan presented a request for a letter of support for a Mineral Royalty Grant application to the State Lands and Investment Board for their West Park Hospital Emergency Room Expansion. Seeking up to 25% of the expansion project (\$7.5 million).

Commissioner Siggins made a motion, seconded by Fontaine, to approve the letter of support presented, with one correction, for West Park Hospital's funding application to the State Land and Investment Board for an Emergency Room Expansion project. Motion carried.

Park County Centennial

Dave Reetz, representing Friends of Park County History, requested authorization for the organization to coordinate events for Park County's Centennial Celebration starting in February 2009, noting all funds would be obtained through memberships and donations. The Board encouraged the organization to develop programs and took no action.

Lease – Basin Authority Child Support Enforcement

Commissioner Hall made a motion, seconded by Fontaine, to approve and allow the Chair to sign a lease with Basin Authority Child Support Enforcement for 1,121 square feet in the Park County Courthouse at \$11.50/sf/year or \$12,891.50 for the term 7/1/08 – 6/30/09. Motion carried.

Park County Library Plaque

Commissioner Siggins made a motion, seconded by Brewer, to approve proposed wording for an interior plaque at the new Park County Library building. Motion carried.

Personnel Action Form – Road and Bridge

Commissioner Siggins made a motion, seconded by Fontaine, to promote Ray Chris Carter from Operator I to Operator II, effective August 1, 2008. Voting in favor of the motion were Commissioners Siggins, Fontaine and Brewer. Opposed was Hall, stating the promotion should be effective July 1, 2008. Motion carried.

Road and Bridge – Cattle Guard and Fencing

Commissioner Hall made a motion, seconded by Brewer, to approve a request by the Wood River Lodge to have the Park County Road and Bridge Department install a cattle

guard across County Road 4DT (Wood River Road), with Wood River Lodge purchasing the cattle guard and installing fencing on either side of the cattle guard. Motion carried.

Commissioner Siggins made a motion, seconded by Hall, to authorize placement of a fence just inside Park County's right-of-way on the west side of Road 20, north of Lane 10, due to the location of a waste ditch and power line that do not allow adequate space to install a fence on the property owner's land. Motion carried.

Lane 9 West Reconstruction Phase II

Commissioner Fontaine made a motion, seconded by Hall, to approve and sign Amendment 1 to the Owner-Engineer Agreement (Final Fee Adjustment) for Lane 9 West, Reconstruction, Phase 2, at a cost not to exceed \$10,000, for a total approved fee of \$205,000 and allow the Chairman to sign; and approve and sign the Lane 9 West Reconstruction Project, Phase II Project Acceptance Form. Motion carried.

U.S. Forest Service Maintenance Agreement

Commissioner Hall made a motion, seconded by Fontaine, to approve and sign reimbursement modification #4 to the U.S. Forest Service Road Agreement for work completed through September 30, 2008 for \$15,000, with negotiation for 2009 services to begin immediately. Motion carried.

BLM Resource Management Plan

Commissioner Siggins made a motion, seconded by Fontaine, to support hiring Ecosystem Research Group to assist Park, Big Horn, Hot Springs and Washakie Counties with comments on the upcoming BLM Resource Management Plan. Motion carried.

Board Openings – Advertising

Buffalo Bill Dam Visitor Center Board of Directors – 2 open positions

Park County Historic Preservation – 1 open position

Meeteetse Local Planning Area Advisory Committee – 1 open position

Commissioner Siggins made a motion, seconded by Brewer, to approve the advertising schedule in the newspaper and radio and set an interview date of September 9, 2008 for two open positions on the Buffalo Bill Dam Visitor Center Board, one open position on the Park County Historic Preservation Commission and one on the Meeteetse Local Planning Area Advisory Committee. Motion carried.

TANF/CPI

Commissioner Hall made a motion, seconded by Fontaine, to approve the 3rd Quarter report for the Temporary Assistance for Needy Families/Community Partnership Initiative. Motion carried.

Letter of Support – Cody Shooting Complex

County Attorney Bryan Skoric presented background on discussions with the Cody Shooting Complex regarding an application to the Wyoming Water Development Commission.

Commissioner Hall made a motion, seconded by Siggins, to approve and sign a letter of support for the Cody Shooting Complex grant application to the Wyoming Water Development Commission to extend water to a public area of the facility. Motion carried.

VOA/OJJDP Grant Application

Commissioner Hall made a motion, seconded by Siggins, to approve and allow the Chair to sign a Volunteers of America OJJDP Non-Participating Grant Application for Park County Youth Services for \$123,433 for the period 9/1/08 – 3/31/10. Motion carried.

Library Construction Update

Fred Bronnenberg of Groathouse Construction and Karen Kelly of CTA Architects Engineers provided a Park County Library construction update, including a report on construction completed to date and a request to extend the children's play area.

Commissioner Fontaine made a motion, seconded by Siggins, to extend the retaining wall behind the benches and extend fencing around the children's play area to incorporate more of the grassy hillside. Motion carried.

Park County Library Project – Financing Update

Dave Reetz of First Company provided a Park County Library Project financing update. No action was taken.

Earnings and Collections

The following Earnings and Collections were presented to the Board and approved:

Scott Steward, Park County Sheriff.....	\$14,400.83
Joyce Boyer, Clerk of District Court.....	\$ 7,639.99

Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

Debbie Kelley, Park County Fair.....	\$ 5,000.00
Steve Martin, Park County Fair.....	\$ 5,000.00
Rhonda Ferguson, Heart Mountain Irrigation District.....	\$ 5,000.00
Raymond Farwell, Willwood Irrigation District.....	\$10,000.00

Bills Paid

A T & T	\$88.08
A-1 ELECTRIC	\$290.55
AIT LABORATORIES	\$125.00
ALDRICH LUMBER - POWELL	\$104.99
ALLIANT INSURANCE SERVICES	\$6,550.00
APPLE TIME INC	\$4,219.94
ARGERIS, MARCY	\$175.00
BATTERY ZONE INC	\$733.82
BEAR CO INC.	\$43.00
BEARTOOTH HEALTH CARE LLC	\$8,166.66
BEDUHN, NICK	\$325.00
BENNETT, M.D., THOMAS L.	\$1,375.00
BERG, BRYNN	\$587.37
BIG HORN ENERGY, INC.	\$3,020.10
BIG HORN WHOLESALE, INC.	\$1,642.30
BILLINGS CLINIC	\$200.00
BLAKEMAN PROPANE - CODY	\$1,286.89
BLAKE'S PORTRAIT STUDIO	\$285.00
BLATT, TIMOTHY J.	\$63.18
BLOEDORN LUMBER - POWELL	\$23.53
BOB BARKER COMPANY	\$120.74
BOONES MACHINE SHOP	\$5.75
BRAZELTON, LILLIAN	\$11.11
BRESNAN COMMUNICATIONS	\$498.66
CARQUEST OF CODY WY #3106	\$1,907.94
CARQUEST OF POWELL	\$41.83
CAT'S WEST UPHOLSTERY	\$315.00
CDW GOVERNMENT, INC.	\$721.84
COAST TO COAST SOLUTIONS	\$3,178.32
CODY ACE HARDWARE	\$1,250.90
CODY DAIRY SERVICE LLC	\$394.08
CODY ENTERPRISE	\$1,528.50
CODY FAMILY & CSMTIC DENTISTRY	\$126.00
CODY WINNELSON CO.	\$127.06
CODY, CITY OF	\$18,839.88
COLOR WORLD PRINTERS-BOZEMAN	\$170.00
COMMUNITY HOME OXYGEN	\$12.50
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$680.00
CRISIS INTERVENTION SERVICES	\$1,380.13
CRUM ELECTRIC SUPPLY CO.	\$927.68
DAVIS, JONATHAN W.	\$168.48
DE HAAN ELECTRONICS	\$1,724.00
DELTA HOSPITAL SUPPLY, INC	\$253.85
EAGLE OF CODY	\$184.00
EDGE, RUTH I.	\$106.64
ENERGY WEST - WYOMING	\$1,120.01
EQUIFAX CREDIT INFO SERV.,INC.	\$55.00
FASTENAL	\$56.30
FED EX	\$46.89

FITZWATER, VICKIE	\$112.32
FREEMAN, III, P.C., SOX B.	\$2,718.75
FROST ROCK PRODUCTS CO	\$96,850.00
FROST, SANDRA M.	\$64.35
FUEL DEPOT, INC.	\$1,084.13
FUNKES CLEANERS	\$31.50
GAMBLES-STORE 4234, INC.	\$95.35
GATES, SHARON	\$102.22
GLASSMASTERS	\$205.00
GROATHOUSE CONSTRUCTION INC	\$499,950.00
HANSON CHEMICAL INC.	\$170.43
HILL FAMILY DENTISTRY PC	\$190.00
HOFFMAN, KENNETH A. D.D.S.	\$354.00
HONNEN EQUIPMENT CO.	\$870.46
INTERSTATE BATTERIES	\$342.19
INTERSTATE BRANDS CORPORATION	\$184.11
IVERSON SANITATION	\$185.00
J.C. REPAIR, INC.	\$437.00
K MART CORPORATION	\$43.74
KEELE SANITATION	\$576.00
KENCO SECURITY AND TECHNOLOGY	\$191.75
KNAPP, MARTIN K.	\$7.27
LAZY BV CATTLE,LTD PARTNERSHIP	\$12,000.00
LINTONS BIG R, INC.	\$1,096.12
LOEPER, JESSICA	\$30.00
LOWHAM,TRINA	\$64.94
LYLE SIGNS, INC.	\$1,964.12
MATRIX	\$1,075.82
MC CARTY AND REED, ATTORNEYS AT LAW,L.C.	\$586.01
MC CUMBER LOCKSMITH SHOP	\$16.00
MEDICAL CENTER PHARMACY	\$166.94
MEINECKE & SITZ, ATTYS AT LAW_031685	\$53.49
MEINECKE & SITZ, ATTYS AT LAW_031686	\$485.95
MERRITT, SUNNY G	\$321.75
MIDLAND IMPLEMENT CO INC	\$665.80
MOORE, LEONARD D.D.S.	\$549.00
MORENO, NANCY	\$158.81
MOTOR PARTS, INC.	\$49.41
MOUNTAIN WEST COMPUTER	\$60.90
MURPHY, KATE	\$81.27
NAPA AUTO PARTS	\$563.88
NEBS	\$176.68
NEWMAN TRAFFIC SIGNS, INC	\$564.69
NORTHWEST RURAL WATER DISTRICT	\$87.65
NORTHWEST WY FAMILY PLANNING	\$906.00
OFFICE SHOP, THE	\$614.44
PARK COUNTY SHERIFF	\$104.09
PARKWAY PLAZA	\$238.15
PAWNEE IRRIGATION SUPPLY, INC.	\$2,520.65
PERRINE, BARBARA	\$143.28
PITNEY BOWES - RESERVE ACCOUNT	\$99.00
POLECAT PRINTERY	\$70.00
POWELL OFFICE SUPPLY, INC.	\$1,130.55
POWELL, CITY OF	\$1,155.33
PRESTON, LYNELL K	\$32.44
PRODUCTION MACHINE CORP.	\$370.23
QUALITY PROPANE SERVICE INC	\$240.16
QUILL	\$329.64
QWEST	\$2,471.60
QWEST CORPORATION	\$1,235.00
RAND MATERIALS HANDLING EQUIP.	\$896.80
RAUCHFUSS, R.E.	\$5,386.88

RED BARN	\$1,033.14
RED EAGLE OIL COMPANY, INC.	\$7,814.17
REGIONAL POWER SOLUTIONS	\$375.00
REITER CONSTRUCTION LLC	\$60,178.27
RICHARD L. MATTSON, LTD.	\$300.00
ROCKY MOUNTAIN POWER	\$130.97
ROVENNA SIGNS & DESIGN	\$120.00
S & S AUDIO-VIDEO, INC.	\$40.82
SAINT LOUIS UNIVERSITY	\$125.00
SHIPP, RHONDA	\$198.90
SHOSHONE OFFICE SUPPLY, INC.	\$2,026.31
SOUTHFORK ELECTRIC INC	\$252.21
ST VINCENT HEALTHCARE, INC.	\$920.64
STEVE'S ELECTRIC, INC	\$13.50
STROHS INDUSTRIAL LUBRICATION	\$840.00
SYSCO FOOD SERVICES OF MONTANA	\$966.72
TEAM LABORATORY CHEMICAL CORP.	\$180.00
THOMPSON LAW LLC	\$680.00
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TRACTOR & EQUIPMENT CO	\$712.19
TRI STATE TRUCK & EQUIP, INC	\$140.63
TRIHIDRO	\$520.70
TWO TOUGH GUYS SERVICES	\$2,019.90
UNITED BUILDING CENTERS	\$118.03
UPS STORE, THE	\$137.59
VALLEY WELDERS & IND SUPPLY	\$118.63
VERIZON WIRELESS	\$483.00
VISION WEST INC	\$312.00
VISIONARY COMMUNICATIONS INC	\$79.95
W.A.C.O.	\$140.00
WAL MART COMMUNITY	\$1,496.50
WEBSTER, II, C.E., ATTORNEY LLC	\$40.00
WEST PARK HOSPITAL	\$341.35
WESTERN PLAINS MACHINERY CO.	\$1,035.01
WPCI CONSULTANTS, INC.	\$139.50
WURZEL, PATRICIA A	\$97.90
WYOMING LAW ENFORCEMENT ACADEMY	\$2,084.00
WYOMING SECRETARY OF STATE	\$100.00
WYOMING SOLID WASTE & RECYCLING ASSN	\$640.00
WYOMING STATE BAR	\$250.00
YELLOWSTONE BEHAVIORAL HEALTH	\$66.00
YELLOWSTONE REGIONAL AIRPORT	\$810.00
TOTAL WARRANTS 8/5/08	<u>\$797,966.07</u>

Adjournment

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Brewer, to adjourn the meeting. Motion carried.

Tim A. French, Chairman

Bill Brewer, Vice Chairman

Jill Shockley Siggins, Commissioner

Marie Fontaine, Commissioner

Bucky Hall, Commissioner

Attest:

Kelly Jensen, Park County Clerk