

**Park County Board of Commissioners
July 8 and 10, 2008
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday and Thursday, July 8 and 10, 2008. Present on July 8 were Chairman Tim French, Commissioners Bill Brewer, Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen. Present on July 10 were Chairman Tim French, Commissioners Jill Shockley Siggins, Marie Fontaine and Bucky Hall and County Clerk Kelly Jensen. Absent July 10 was Commissioner Bill Brewer.

Work Session – Weed and Pest District

Commissioners held a FY09 budget work session with Bob Parsons of the Park County Weed and Pest District, who stated the District will seek the full 1 mil for FY09. Parson presented information on the Tax Exempt Capital Facilities Leasing program that would allow the District to construct a building on land purchased by the District. The District is considering using the program for a five-year loan/lease to be paid by the mil levy at 5.9% interest plus a 3% initial set-up fee. They are considering borrowing \$385,000. Park County Weed and Pest District will also ensure property taxes due on the property purchased are paid in full. No action was taken.

Request and Presentation by S.T.O.P.

Debbie Brown, K.T. Irwin and Julie Kenney, members of a new organization called STOP (Stop Taking Our Pets) presented information on missing and mutilated pets in the Southfork area. They asked the Board to have Public Works employees be aware of the missing and mutilated animals and report any they may find and also asked that the Park County dispatchers be attentive to calls regarding missing pets. Group members are forming a network to increase awareness and encourage residents to report missing pets and suspicious activity. No action was taken.

Western Governors' Association Conference Report

Administrative Assistant Peggy Ruble presented a report from her attendance at the Western Governors' Association Conference in Jackson June 28-30, 2008. Ruble reported on sessions relating to wildlife corridors, managing water in the west and energy generation and transmission. No action was taken.

Minutes Approval

Commissioner Siggins made a motion, seconded by Hall, to approve the minutes of the June 30, 2008 Board of County Commissioners regular meeting. Motion carried.

Malt Beverage Permit – Road Grill, LLC

Commissioner Hall made a motion, seconded by Brewer, to approve a 24-hour Malt Beverage Permit for RoadGrill, LLC for the Tour de Wyoming July 17, 2008 at the Northwest College Field Camp at 32 Painter Road. Motion carried.

Separate Dispensing Room – Top of the World

Commissioner Hall made a motion, seconded by Fontaine, to approve a 24-hour Separate Dispensing Room Permit for Top of the World for their annual barbecue in conjunction with the Iron Horse Rally July 19, 2008. Voting in favor of the motion were Commissioners Hall, Fontaine and Brewer. Opposed was Siggins. Motion carried.

Indigent Burial Costs

County Coroner Tim Power presented historical information on the established fee for indigent burials in Park County, stating the fee has only been charged in cases where there is a Coroner's investigation. In other situations the funeral home has paid the fees associated with an indigent burial.

Commissioner Brewer made a motion, seconded by Fontaine, to increase the maximum cost Park County will pay for indigent burials from \$1500.00 to \$2500.00 per burial. Motion carried.

Law Enforcement Services Agreement

Sheriff Scott Steward presented the agreement with the Town of Meeteetse for law enforcement services at a rate of \$20,000 per year.

Commissioner Hall made a motion, seconded by Siggins, to increase the contract for law enforcement services to \$22,000 for the Town of Meeteetse and approve the contract at

\$22,000 per year with the agreement reviewed annually. Voting in favor of the motion were Commissioners Hall, Siggins and French. Opposed were Commissioners Brewer and Fontaine, stating the town had already set their budget for the year. Motion carried.

Park County Library offices - Carpet

Commissioner Fontaine made a motion, seconded by Siggins, to install the carpet already purchased for the administrative library offices in the Park County Complex rather than purchase the standard carpet used at the Complex. Motion carried.

Children's Play Area Fencing – Park County Library

Refer to the discussion regarding the Park County Library project construction.

Lease Renewals

Commissioner Hall made a motion, seconded by Siggins, to approve lease renewals for Park County Drug Court (7/1/08 – 6/30/09 at 1044 Beck Avenue for \$8000 total payable \$2000 per quarter) and Park County Fire District #2 (7/1/08 – 6/30/09 at 1131 11th Street for \$2000 total). Motion carried.

Resolution amending a Resolution

Commissioner Hall made a motion, seconded by Siggins, to approve **RESOLUTION 2008-54, A RESOLUTION AMENDING RESOLUTION 2007-92; CORRECTING CLERICAL ERROR; RELATING TO THE W1/2W1/2 AND NE1/4NW1/4, LOT 52, RESURVEY, T52N, R101W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Appraisals for County Property

The Board discussed the possibility of having a commercial appraisal of the Powell Shop Building and the old Park County Library building and asked Administrative Assistant Peggy Ruble to contact commercial appraisers to determine the cost of an appraisal. No action taken.

WYECIP Contract

Commissioner Siggins made a motion, seconded by Hall, to approve and allow the Chair to sign the contract with the Wyoming Business Council for participation in the Wyoming Energy Conservation Improvement Program. Motion carried. Commissioner Fontaine was absent due to attendance at a Park County Museum Board meeting.

Thank You Letters

Commissioner Hall made a motion, seconded by Siggins, to approve the draft and send letters of appreciation to groups and individuals who assisted in the Sylvan Pass negotiations, allowing Siggins and Administrative Assistant Peggy Ruble to develop the list of recipients and prepare the letters. Motion carried. Commissioner Fontaine was absent.

Budget Public Hearing

Commissioner Hall made a motion, seconded by Brewer, to move the date of the public hearing to consider the FY09 County budget to Monday, July 21, 2008 at 7:00 p.m. in the Circuit Courtroom. Motion carried. Commissioner Fontaine was absent.

Park County Library Project – Construction Update

Fred Bronnenberg of Grothouse Construction and Karen Kelly of CTA Architects Engineers provided a Park County Library construction update including a report on costs for fencing the children's play area and cafeteria walk-out area and costs to install data transport cabling within the building. Bronnenberg and Kelly also reported a necessary expense of \$7,940.00 to purchase appliances for the cafeteria area.

Commissioner Siggins made a motion, seconded by Brewer, to approve adding fencing around the children's play and cafeteria walkout areas from contingency funds, at a cost of approximately \$9400.00. Motion carried. Commissioner Fontaine was absent.

Park County Library Project – Financing Update

Dave Reetz and Ty Nelson of First Company provided a Park County Library Project financing update. No action was taken.

Public Hearing – Vold Major Subdivision SUP

Chairman French opened the public hearing to consider the application of Ralph and Debra Vold for the proposed Vold Major Subdivision for review of a Special Use Permit (SUP) to allow a major subdivision of 10.67+/- acres into two (2) single-family residential

lots of 5.33+/- acres for Lot 1 and 5.34+/- acres for Lot 2 in the GR-5 zoning district. The legal description is Lot 6, Block 1, Carter View Ranches Subdivision within Lot 42 and Lot 43, T52N, R102W, 6th p.m., Park County, Wyoming located north of North View Drive, southwest of Cody.

Upon hearing comments from the County Planning staff and the County Public Works staff and there being no further comments, Commissioner Siggins made a motion, seconded by Fontaine, to close the public hearing. Motion carried.

Commissioner Hall made a motion, seconded by Fontaine, to approve **RESOLUTION 2008-55, APPROVAL OF A SPECIAL USE PERMIT FOR THE VOLD MAJOR SUBDIVISION LOCATED WITHIN LOT 6, BLOCK 1 CARTER VIEW RANCHES SUBDIVISION WITHIN LOT 42 AND LOT 43, T52N, R102W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Executive Session

Commissioner Hall made a motion, seconded by Brewer, to go into executive session pursuant to Wyoming Statute 16-4-405(a)(ii), personnel matters. Motion carried.

Commissioner Hall made a motion, seconded by Siggins, to go out of executive session and return to the regular meeting. Motion carried.

Building and Grounds Superintendent

Commissioner Brewer made a motion, seconded by Hall, to offer the position of Buildings and Grounds Superintendent to Dennis Spargur. Motion carried.

Board of Equalization

Commissioner Siggins made a motion, seconded by Fontaine, to convene as the Park County Board of Equalization to consider a Motion to Reset Hearing by Melanie McGlothlin. Motion carried.

Commissioner Siggins made a motion, seconded by Fontaine, to deny the Motion to Reset Hearing by Melanie McGlothlin per Wyoming Statute 39-13-102(c)(v) as it does not allow sufficient time to meet the statutory requirements and directed the County Clerk to notify Ms. McGlothlin that the motion was denied. Motion carried.

Commissioner Siggins made a motion, seconded by Hall, to reconvene as the Board of County Commissioners. Motion carried.

Recess and Reconvene

Commissioner Hall made a motion, seconded by Fontaine, to recess until Thursday, July 10, 2008 at 8:30 a.m. to consider the Fiscal Year 2009 budget. Motion carried.

The Board reconvened at 8:30 a.m. July 10, 2008 to consider the Fiscal Year 2009 Park County budget. No action was taken. Commissioner Brewer was not present.

Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

Richard Parker, Big Horn County School District #1.....\$50,000.00

Earnings and Collections

The following Earnings and Collections were presented to the Board and approved:

Scott Steward, Park County Sheriff.....\$24,150.33

Adjournment

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Siggins, to adjourn the meeting. Motion carried.

Tim A. French, Chairman

Bill Brewer, Vice Chairman

Jill Shockley Siggins, Commissioner

Marie Fontaine, Commissioner

Bucky Hall, Commissioner

Attest:

Kelly Jensen, Park County Clerk