

**Park County Board of County Commissioners  
April 20, 2010  
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held Tuesday, April 20, 2010. Present were Chairperson Jill Shockley Siggins, Commissioners Tim French, Dave Burke, Bill Brewer and Bucky Hall, and County Clerk Kelly Jensen.

**Library Budget Update**

Commissioners met with Park County Library System Director Frances Clymer to review proposed FY2010 budget amendments due to increased revenues from the Bistro and other funding sources and corresponding increases in expenses. An amendment hearing will be advertised with other Park County budget amendments for FY2010. No action was taken.

**Public Hearing – NWRWD**

Commissioner French made a motion, seconded by Hall to open a public hearing to consider approving a petition for enlargement of the Northwest Rural Water District (NWRWD) without an election. Motion carried.

NWRWD Manager Dossie Overfield reviewed the petitions to enlarge the Water District, noting the areas of enlargement on a map and providing copies of the landowner petitions.

There being no comments from the public, Commissioner Hall made a motion, seconded by Burke to close the public hearing. Motion carried.

Commissioner Burke made a motion, seconded by Hall to approve the petition for enlargement of the Northwest Rural Water District without election. Motion carried.

**Bid Openings**

Buildings and Grounds Superintendent Dennis Spargur and Manager Kathy McCarthy opened bids for the remodel of the Park County Public Health area in the Park County Courthouse. Bids were received as follows: KB Nelson Construction of Cody \$29,100.00; Montgomery Construction of Cody \$41,100.00; Dream Builders of Cody \$33,105.70; Robinson Construction of Powell \$28,075.00.

Following review of all bid documents and upon recommendation of Buildings and Grounds Manager Kathy McCarthy, Commissioner French made a motion, seconded by Hall to award the bid for the Park County Public Health area remodel to Robinson Construction of Powell for \$28,075.00. Motion carried.

**Approve Minutes**

Commissioner Hall made a motion, seconded by Brewer, to approve the minutes of the April 13, 2010 meeting. Motion carried.

**Vouchers**

Commissioner French made a motion, seconded by Hall, to approve the vouchers presented for payment. Motion carried.

**Catering Permits**

Commissioner French made a motion, seconded by Hall to approve 24-Hour Catering Permits for RoadGrill LLC for events April 23 and May 1, 2010 at 153 County Road 6NS, Cody. Motion carried.

**Lease Renewals**

Commissioner Burke made a motion to approve lease renewals at the Park County Complex as follows. Motion carried.  
Iron Creek Energy Group, 4/1/10-3/31/15; 6791 square feet at \$13/sf in year one, with annual increases based on Wyoming Consumer Price Index thereafter.  
Mid States Consultants, Inc, 5/1/10-4/30/10; 569 square feet at \$13/square foot.  
TCT, Inc, 5/1/10-4/30/11; 349 square feet at \$13/square foot.

**Letter to Meritain Health**

Commissioner Hall made a motion seconded by Burke to approve and allow the Chair to sign a letter to Meritain Health representatives Ralph Reeves and Bob Elzinga authorizing Meritain Health to provide any required information to Park County's insurance consultant Eric Deeg or his staff. Motion carried.

**Boiler Replacement Contract**

Commissioner French made a motion, seconded by Hall, to approve and allow the chair to sign a contract with Williams of Wyoming, LLC for replacement of the boiler at the Park County Complex under the bid amount of \$197,100 approved April 13, 2010. Motion carried.

**Cody Skylighters**

Commissioner French made a motion, seconded by Hall to close County Road 2ABW from 8:00 a.m July 4, 2010 to 8:00 a.m. July 5, 2010 for the July 4 fireworks display. Motion carried.

**Powell Landfill**

Commissioner Burke made a motion, seconded by Hall to approve and sign a letter to Powell Mayor Scott Mangold outlining Park County's intent to continue accepting municipal solid waste at the Powell Landfill until 9/12/2012 under an agreement from the Wyoming Department of Environmental Quality. Motion carried.

**MOU – Household Hazardous Waste Days**

Commissioner Brewer made a motion, seconded by Hall to approve a Memorandum of Understanding between Park County Weed and Pest District, City of Cody, City of Powell and Park County for the collection of household hazardous wastes within Park County on April 30 and May 1, 2010. Motion carried.

**TANF/CPI Quarterly Report**

Commissioner Hall made a motion, seconded by French to sign and submit the second quarter Temporary Assistance for Needy Families/Community Partnership Initiative grant. Motion carried.

**Job Study Review**

Commissioners reviewed the proposed Park County Pay Plan with County department heads. No action was taken.

**Public Hearing – Beartooth Hydroseed**

Commissioner Brewer made a motion, seconded by Burke to open the public hearing to consider the application of Beartooth Hydroseed Company for a site plan review to allow a building for minor commercial use.

Assistant Planner Becky Conrad presented the application of Barry Black, Beartooth Hydroseed Company, for a site plan review to allow a building for minor commercial use on a property in Running Horse Subdivision Lot 1A, Section 8, T52N, R101W, 6<sup>th</sup> P.M., Park County, Wyoming. It is located in the PUD-7 zoning district one mile south of Cody on Highway 120 at Ginger Lane.

Upon receiving no public comments, Commissioner French made a motion, seconded by Burke, to close the public hearing. Motion carried.

Commissioner Burke made a motion, seconded by Hall, to approve **RESOLUTION 2010-17, APPROVAL OF A SITE PLAN FOR BEARTOOTH HYDROSEED.** Motion carried.

**Auditing Services**

Commissioner Hall made a motion, seconded by French to approve and allow the Chair to sign the understanding of services agreement with Stine, Heiser, Buss & Associates for fiscal year end 2010 auditing services at a fee (including expenses) not to exceed \$38,150. Motion carried.

**Contract – Insurance Consulting Services**

Commissioner Hall made a motion, seconded by Burke to approve a contract with Eric Deeg and Western States Insurance, incorporating modifications from the County Attorney, for health insurance consulting services. Motion carried.

**Wagler Simple Subdivision SS-188**

Assistant Planner Becky Conrad presented the application of Kim Wagler for a simple subdivision consisting of two lots, Lot 1 being 5.09 acres and Lot 2 being 5.14 acres, within Lot 54, T52N, R102W, 6<sup>th</sup> P.M., Park County, Wyoming. It is located in the GR-5 zoning district, 700 feet east of the 6UU turnoff, 2.8 miles from Cody on the Southfork Highway.

Commissioner Brewer made a motion, seconded by Hall to approve **RESOLUTION 2010-18, APPROVAL OF WAGLER SIMPLE SUBDIVISION – 188.**

**West Park Hospital – Specific Purpose Excise Tax**

West Park Hospital representatives Doug McMillan and Chris Edwards presented a Resolution to place a Specific Purpose Excise Tax Proposition in the amount of \$14,237,014 on the ballot for the August 17, 2010 Primary election.

Commissioners received comments from Board Member Melissa Frazier and Chief of Staff and Emergency Room Director Dr. Kirk Bollinger.

Commissioner Hall made a motion, seconded by Brewer to approve **RESOLUTION 2010-19**, A RESOLUTION APPROVING THE PROPOSITION TO BE PRESENTED TO THE VOTERS OF PARK COUNTY, WYOMING FOR IMPOSITION OF A 1% SPECIFIC PURPOSE EXCISE TAX IN PARK COUNTY, STATE OF WYOMING, FOR THE PURPOSE OF FUNDING A MODERNIZATION PROJECT FOR WEST PARK HOSPITAL, SAID PROPOSITION TO BE PLACED ON THE BALLOT IN CONJUNCTION WITH THE PRIMARY ELECTION TO BE HELD IN PARK COUNTY ON TUESDAY, AUGUST 17, 2010. Voting in favor of the motion were Commissioners Hall, Brewer and Siggins. Opposed were Commissioners Burke and French. Motion carried.

**Job Study**

Commissioners and other elected officials continued review of the Park County Pay Plan, including pay ranges for County employees, noting the pay plan will require continual review and amendment as markets change and the position duties and responsibilities are modified.

Commissioner Burke made a motion, seconded by Hall to increase the pay for First Deputies in the Assessor, Clerk, Clerk of District Court and Treasurer offices to 75% of the corresponding elected official's wages effective July 1, 2010. Voting in favor were Commissioners Hall and Burke. Opposed were Commissioners French, Brewer and Siggins, stating a decision can be made after elected official wages for 2011-2014 are set in May. Motion failed.

Commissioner Hall made a motion seconded by French to approve the Park County Pay Plan dated April 20, 2010. Motion carried.

**Executive Session**

Commissioner Hall made a motion, seconded by French to go into Executive Session pursuant to W.S. 16-4-4-5(a)(ii), personnel. Motion carried. Commissioner Hall made a motion seconded by French to go out of executive session. Motion carried.

**New Employee**

Commissioner French made a motion, seconded by Brewer to approve Grade 10, Step 5 for a position in the Treasurer's office. Voting in favor of the motion were Commissioners French, Brewer and Burke. Opposed was Hall. Motion carried.

**Bills Paid**

A-1 ELECTRIC	\$719.49
AED EVERYWHERE, INC	\$1,860.00
AIT LABORATORIES	\$180.00
ALDRICH LUMBER - CODY	\$65.67
ALLTEL COMMUNICATIONS LLC	\$1,743.31
AT CONFERENCE	\$29.21
BARROWS, MARY MEYERS	\$58.50
BEARTOOTH ELECTRIC COOP	\$109.19
BELL, KEITH	\$868.46
BENNETT, M.D., THOMAS L.	\$600.00
BIG HORN CARPET ONE, INC.	\$13,686.94
BIG HORN ENERGY, INC.	\$70.00
BIG HORN GALLERIES	\$81.00
BIG HORN RURAL ELECTRIC COMPANY	\$297.37
BIG HORN WHOLESALE, INC.	\$3,557.68
BILLINGS CLINIC	\$288.00
BILLINGS GAZETTE, INC.	\$318.84
BLACK BOX NETWORK SERVICES	\$1,160.00
BLATT, TIMOTHY J.	\$76.50
BOONES MACHINE	\$1,388.03
BRAZELTON, LILLIAN	\$104.00
BRESNAN COMMUNICATIONS	\$159.96
CAMPBELL'S REPAIR & COLLISION	\$30.99

CDW GOVERNMENT, INC.	\$7.55
CHOICE AVIATION LLC	\$112.31
CHURCH, RONDA	\$140.31
CODY ACE HARDWARE	\$235.19
CODY COUNCIL ON AGING	\$4,166.74
CODY ENTERPRISE	\$486.90
CODY POLICE DEPARTMENT	\$25.00
CODY WINNELSON CO.	\$41.90
CODY, CITY OF	\$1,860.69
COE PHARMACY	\$3.00
CONOCOPHILIPS, INC.	\$1,049.23
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
COPIER DOCTORS	\$412.50
COULTER CAR CARE CENTER	\$126.50
CRISIS INTERVENTION SERVICES	\$1,257.05
CRUM ELECTRIC SUPPLY CO.	\$520.17
CTA ARCHITECTS	\$2,105.32
CYASO	\$14,000.00
DATA IMAGING SYSTEMS, INC	\$2,377.80
DE HAAN ELECTRONICS	\$545.00
DELL MARKETING CORP.	\$364.97
ECOSYSTEM RESEARCH GROUP, LLC	\$6,026.05
EDWARDS, CHRIS	\$270.00
ELLIOT RIVERS PUBLISHING CO	\$135.00
ENERGY WEST - WYOMING	\$6,028.52
ETHERIDGE SEED FARMS	\$3,371.25
FASTENAL	\$18.10
FED EX	\$34.79
FUEL DEPOT, INC.	\$3,465.93
GALLS INCORPORATED	\$270.45
GARLAND LIGHT & POWER CO.	\$735.66
GARY'S VACUUM & STAMPS	\$59.40
GINEST, MEL D.D.S.	\$200.00
GLOBALSTAR USA, INC.	\$57.48
GRAINGER	\$675.78
H & H DOCUMENT SOLUTIONS	\$90.00
HANSON CHEMICAL INC.	\$747.10
HOFFMANN, KENNETH A. D.D.S.	\$100.00
INTERSTATE BRANDS CORPORATION	\$400.38
JL ENGINEERING LLC	\$552.50
K-B COMMERCIAL PRODUCTS	\$645.00
KINCHELOE PLUMBING & HEATING	\$1,212.26
LEON UNIFORM COMPANY, INC.	\$122.25
MAJESTIC LUBE, INC.	\$188.80
MARCHANT RECLAMATION	\$4,950.00
McCUMBER LOCKSMITH SHOP	\$162.25
MEDICAL CENTER PHARMACY	\$568.57
MEETEETSE, TOWN OF	\$100.70
MEINECKE ENGINEERING & LAND SURVEYING	\$2,247.98
MERCK & CO, INC.	\$810.57
MID AMERICAN SPECIALTIES	\$316.42
MKK CONSULTING ENGINEERS, INC	\$4,963.51
MONTANA-DAKOTA UTILITIES CO.	\$229.14
MOORE, LEONARD D.D.S.	\$945.00
MORENO, NANCY	\$62.00
MOTOR PARTS, INC.	\$32.70
NATIONAL BUSINESS SYSTEMS, INC	\$2,462.49
NORTHERN INDUSTRIAL HYGIENE, INC	\$1,169.82
O'REILLY AUTO PARTS	\$42.55
PARK COUNTY SHERIFF	\$89.23
PARKWAY PLAZA	\$560.00
PITET, PATRICK G.	\$100.00
PITNEY BOWES, INC. - A/R	\$96.00
PLAINS TIRE POWELL	\$51.77
POSTMASTER, CODY WY	\$180.00

POWELL DRUG, INC.	\$77.60
POWELL LOCKS & SECURITY	\$318.00
POWELL OFFICE SUPPLY, INC.	\$120.77
POWELL VALLEY HARDWARE	\$23.47
PRO-BUILD - CODY	\$111.81
QWEST	\$6,476.93
QWEST BUSINESS SERVICES	\$5.12
RED EAGLE FOOD STORES	\$577.00
REED, DARLENE	\$24.00
RENO COLLISION CENTER	\$322.95
RHONDA'S CAKES	\$50.00
ROCKY MOUNTAIN POWER	\$933.56
ROVENNA SIGNS & DESIGN	\$638.00
S & S AUDIO-VIDEO, INC.	\$9.99
SCHNACKENBERG PAINTING	\$2,807.89
SHELL FLEET PLUS, INC.	\$112.67
SHOSHONE OFFICE SUPPLY, INC.	\$1,077.82
SIMPSON, WILLIAM L	\$400.00
SPECIAL OPERATIONS GROUP	\$48.00
ST VINCENT HEALTHCARE, INC.	\$169.17
STEWART, DIANE	\$102.00
STINE, HEISER, BUSS & ASSOCIATES	\$1,116.00
STROUPE PEST CONTROL, CO.	\$193.00
SYSCO FOOD SERVICES OF MONTANA	\$2,060.25
T.J. ELECTRIC	\$1,062.41
TCT WEST, INC	\$287.54
THRONBURG, GERRI	\$34.60
TIGER'S BOBCAT SERVICE	\$3,350.00
TRACKER SOFTWARE CORPORATION, INC	\$2,771.00
U.S. DEPARTMENT OF JUSTICE - JPATS/USMS	\$1,826.51
UPS STORE, THE	\$81.30
VISA - FIRST NATIONAL BANK & TRUST	\$4,237.24
WEST PARK LONG TERM CARE CENTER	\$624.52
WEST PAYMENT CENTER	\$502.20
WESTERN STATES FIRE PROTECTION CO	\$1,835.06
WESTERN STATES INS - BOZEMAN	\$2,500.00
WILLIAMS & SONS, LLC	\$100.00
WPCI CONSULTANTS, INC.	\$130.50
WYOMING - STATE PUBLIC DEFENDER	\$8,455.02
WYOMING DEPARTMENT OF EMPLOYMENT	\$155.32
WYOMING DEPARTMENT OF HEALTH	\$37,642.49
WYOMING INFORMATION TECHNOLOGY DIV	\$18.93
WYOMING LECC	\$240.00
WYOMING TAXPAYERS ASSOCIATION	\$100.00
WYOMING TECHNOLOGY TRANSFER CENTER	\$200.00
WYOMING WATER WORKS	\$204.00
TOTAL WARRANTS WRITTEN 4/20/10	<u>\$187,373.31</u>

**Adjournment**

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Brewer, to adjourn the meeting. Motion carried

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Jill Shockley Siggins, Chairperson

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Dave Burke, Vice Chair

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Tim A. French, Commissioner

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Bucky Hall, Commissioner

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Bill Brewer, Commissioner

Attest:

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Kelly Jensen, County Clerk