

4-H Club Charter Renewal Form



Name of Club: _____

Program Year: _____

Club Minimums

Do you have at least 5 youth members in your club from different families? NO YES

Do you have officially recognized volunteer leaders for your club? NO YES

Please ensure that the following items are submitted along with this form to the extension office no later than **January 1st** of the current program year.

Checklist of things to be submitted at the end of the 4-H year:

Chart of Accounts	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>
Annual Inventory Report	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>
Annual Financial Report	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>
Audit Form	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>
Minutes of Club Meetings	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>
Affirmative Action Form	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>
Club Declaration Form for new program year	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>

Notes

PLEASE DO NOT MARK BELOW THIS LINE

Club Progress

How well did the club.....

Notes	<i>Exceeded</i>	<i>Met Standard</i>	<i>Needs Improvement</i>
...utilize youth officers that were elected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
...officially meet at least six times during the 4-H year?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
...meet the educational learning goals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
...meet the community service goals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
...have someone represent them on the council and committees?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Exceeded- went above the minimum requirements; Met Standard- completed the minimum; Needs Improvement- did not meet the minimum requirement resulting in probation.)

Renewed for the new 4-H year.

Club is on probation for the 4-H year with the understanding that to maintain their Official Charter they must improve and meet standards.

Date: _____ Extension Educator: _____